

# Windmill Weekly (06)

*Achievement through Creativity, Community and Challenge*

Value for October - Generosity

11 October 2024

Dear Parents / Carers

## **Safety in the Carpark**

We had a "near miss" in the carpark this week when a member of staff was reversing out of their car park space at 3:35pm and there was a family behind them who were in her "blind spot". This is clearly something we don't want a repeat of. We have talked in the staffroom about staff reversing into car park spaces so visibility is better when leaving school. We also ask that you use the pedestrian path in the car park outside of the normal "end of the school day times" when cars aren't allowed to move and I am out in the car park supervising.

## **Late Arrivals MUST Go Through Reception**

I have noticed that a few children are coming into school via the school hall when they arrive late. Please can all children who are late go into school via the office so that they can be added to registers that may already have been taken. Parents / carers should not be taking their children to classes via the hall either as this is a safeguarding risk. All adults entering the school building should sign in at the school office.



## **Key Dates**

16 October	Parent Interviews
17 October	Individual photographs
25 October	End of Term 1 - 3.10pm
4 November	Start of Term 2

## **Coffee Morning**

Myself and our Home School Link Worker, Ms Painter, would like to invite you to a coffee morning on Wednesday 23rd October 8:45-10:00am in the after school club. This will be a chance for you to meet with myself and Ms Painter and other families, and an opportunity for us to think about professionals or groups that we could invite to further coffee mornings. Please email Ms Painter to confirm attendance: [spainter@windmill.oxon.sch.uk](mailto:spainter@windmill.oxon.sch.uk)

Please see my introduction letter at the end of this newsletter.

**Mrs Michelle Griffiths (SENDCo)**

## **Parents Meetings next week**

Parents Meetings will be taking place next week and are still open to parents to book. You can book using this link which will be open until 4pm this coming Sunday 13<sup>th</sup> October. [Parents Meetings Booking Portal](#)

## **Christmas/Holiday Cards and Gifts - Order Deadline on Wednesday 16 October at midday**

Your child should have brought home a sample card of their brilliant holiday artwork and instructions for how to order items online. All items purchased raise money for the school at no extra cost to you! Last year, we raised over £1,300 which is all spent on resources for the children.

Please do not lose your sample card as it contains unique codes for your child's artwork. If you lose your codes before logging in for the first time, please contact Oriana via email ([ori7b@hotmail.com](mailto:ori7b@hotmail.com)) or Classlist to obtain a new code.

Please note: the order deadline is on **Wednesday 16 October at midday** (sorry, we're not able to extend this!). All orders must be done online at [approve.myfundraisinghub.com](https://approve.myfundraisinghub.com). We estimate items will arrive soon after the start of Term 2. They'll be sorted by the Elves and delivered to your child's classroom.

For other queries, please check Class Fundraising's FAQ (<https://classfundraising.co.uk/pages/faq>) or contact them directly ([customercare@classfundraising.co.uk](mailto:customercare@classfundraising.co.uk)). Enjoy the lovely artwork and happy shopping!

### **Lost Property**

Please come between 8:30-8:40am or 3:10-3:30pm to claim your items, or email me on [coliveira@windmill.oxon.sch.uk](mailto:coliveira@windmill.oxon.sch.uk) to claim.

[https://share.icloud.com/photos/04fkj7\\_SpvQfrL9E67AV13Zpw](https://share.icloud.com/photos/04fkj7_SpvQfrL9E67AV13Zpw)

A plea from the school- **Please** label all of your child's items! We get hundreds of bits through Lost Property a week. With 630 children all wearing similar green jumpers/cardis, you can imagine the mountain of clothes, and that doesn't include water bottles, coats, and other bits.

Everything that is named is returned with a day of it arriving in Lost Property, but it can take some time depending on where/when it was lost.

Thanks for your help.

### **Individual Pupil Photos**

Tempest are coming on Thursday, 17<sup>th</sup> October, for individual pupil photos. In-school sibling photos will be taken on the day as well (Tempest cannot accommodate big family photos eg cousins). We regret we cannot accommodate siblings who are not at Windmill Primary.

### **Before School Club**

Please note that all children attending Before School Club must be escorted to the gym by the parent. Please do not leave your child at the main school gate to make their own way to the gym.

Yours faithfully



Lynn Knapp  
Headteacher



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**Windmill Primary School**

Margaret Road  
Headington  
Oxford  
OX3 8NG

Headteacher: Mrs Lynn Knapp

Email: [head.2527@windmill.oxon.sch.uk](mailto:head.2527@windmill.oxon.sch.uk)  
Tel: 01865 762509 Fax: 01865 742614

**Achievement through Creativity, Community and Challenge**

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Friday 11<sup>th</sup> October 2024

Dear Parents and/or Carers,

I am writing to introduce myself as Special Educational Needs Co-ordinator (SENCO) for Windmill Primary School.

The role of SENCO involves:

- Overseeing the day-to-day operation of the school's SEND (Special Educational Needs and Disabilities) policy
- Co-ordinating provision for children with SEND
- Involving other providers and external agencies where appropriate
- Liaising with parents of children with SEND
- Ensuring records of pupils with SEND are up to date
- Developing the SEND provision further in line with the plan for whole school improvement
- Tracking and monitoring the progress of children with SEND

Children have Special Educational Needs if they have a learning difficulty, which calls for additional provision to be made for them beyond quality first teaching. This additional provision ranges from extra adult support, small group and 1:1 intervention, specialised equipment, and sometimes advice from external agencies. Children on the SEND register will have personalised targets outlined on their Learning Plan which is developed and shared with parents over the course of the year. This helps to ensure provision is tailored to meet individual needs.

While the first point of contact for any query concerning a pupil should always be their class teacher, myself and the pastoral team at Windmill are available to help in any way we can. There is further information about SEND at Windmill on the school website, including the whole school offer, SEND policy, annual information report, and contact details.

Myself and Ms Painter would like to invite you to a coffee morning on Wednesday 23<sup>rd</sup> October 8:45-10:00am in the after school club. This will be a chance for you to meet with myself and Ms Painter and other families, and an opportunity for us to think about professionals or groups that we could invite to further coffee mornings. Please email Ms Painter to confirm attendance: [spainter@windmill.oxon.sch.uk](mailto:spainter@windmill.oxon.sch.uk)

Thank you for your support.

Michelle Griffiths, SENCO



INVESTORS IN PEOPLE

## **Vacancies**

### **Teaching Assistant**

**Actual annual salary £12,175 - £12,378**

We are looking for an enthusiastic, caring person to help support within the Key Stage 2 classrooms.

Hours of work are term time only 08.45am – 3.05pm Monday to Friday with a 1 hour unpaid lunch break.

Please email [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk) to ask for an application form or visit our website [www.windmill.oxon.sch.uk](http://www.windmill.oxon.sch.uk) to see the full Job Description and to download an application form.

Completed forms need to be emailed back to [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk) **by 22 October 2024.**

## **Vacancies**

### **Lunchtime Assistant – Closing date 13 October 2024**

**Actual annual salary £5056**

Windmill Primary School are seeking a lunchtime assistant to work 2 hours per day, Monday to Friday, 11.30am – 1.30pm, term time only.

Please visit our website [www.windmill.oxon.sch.uk](http://www.windmill.oxon.sch.uk) to see the advert and job description.

Please email [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk) to ask for an application form or download it from our website.

Completed forms need to be emailed back to [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk) **by 13 October 2024.**

## **Vacancies**

### **School Cleaner**

Windmill Primary School are seeking a cleaner to work 10 hours per week, 2 hours per day, Monday to Friday, 2 hours between 5.00am and 9.00am **or** 3.00pm – 5.00pm.

The rate of pay is £11.59 an hour (a pay increase is currently being negotiated).

This is an all year round contract so you will need to work during the school holidays, although hours can be blocked during the holidays if desired so you would not need to work every day. All annual leave must be taken during the school holidays and cannot be taken during term time.

This could be a term time only plus 3 week contract by request. This would be all 5 inset days plus 2 weeks in the Summer holidays.

Please email [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk) to ask for an application form or visit our website [www.windmill.oxon.sch.uk](http://www.windmill.oxon.sch.uk) for further information and to download an application form.

## Vacancies

### Inclusion Assistant

**Actual annual salary £14,231 - £15,482**

We are looking for an enthusiastic, caring person to help support pupils with challenging behaviour that puts them at risk of exclusion. You will be taking a lead role to address the needs of pupils who need help to overcome barriers to learning.

We are looking for experienced people who have worked with primary children with additional needs.

We can offer:-

- A strong staff team and happy school
- A supportive environment in which to develop your skills
- A warm and welcoming school
- Local Government Pension Scheme and Sickness Pay

Hours of work are term time only 08.45am – 3.05pm Monday to Friday with a half hour unpaid lunch break.

Please email [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk) to ask for an application form or visit our website [www.windmill.oxon.sch.uk](http://www.windmill.oxon.sch.uk) to see the full Job Description and to download an application form.

Completed forms need to be emailed back to [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk) by **22 October 2024**.



### Want to work part-time for a local charity, term-time only?

ARCh is an award winning charity which recruits, trains and supports volunteer reading helpers to work with primary school children throughout Oxfordshire to encourage a love of books and reading.

We have the following position available for someone living in Oxford.



### Field Worker (Oxford City) home based

A confident 'people person', with a passion for books and education, you will provide support to ARCh Reading Helpers. The role involves visiting primary schools in Oxford and surrounding areas, liaising with school staff and ensuring everything runs smoothly.

Enthusiasm and good communication skills both written and verbal are vital - along with a commitment to our mission

**15 hours per week** (to be worked across the week) **term-time only**.  
Use of computer and own car essential (travel expenses paid).

Contact [info@archoxfordshire.org.uk](mailto:info@archoxfordshire.org.uk) for an application form.  
Applications will remain open until suitable candidate secured.

ARCh, Suite E, Gobles Court, 7, Market Square, Bicester, Oxon OX26 6AA

**ARCh is committed to Safeguarding ; please see our policy on our website. This post is exempt from the ROA 1974 and eligible for enhanced DBS disclosure/barred lists**

[www.archoxfordshire.org.uk](http://www.archoxfordshire.org.uk)



Charity number 1146276

# Maths Workshops for parents

Do you feel that everything has changed in Maths since you left school? Do you want to know the methods that we use to help your child with their Maths?

Then come along to one of our workshops to learn how we teach Maths at Windmill!

We are holding three workshops:

Year 1 and 2: **11th November 3:20pm**

Strawberry Class (crèche available in Ladybird or Cherry Class, Miss Atkinson)

Year 3 and 4: **19th November 3:20pm**

Turtle Class (Mrs Williams)

Year 5 and 6: **28th November 3:20pm**

Violet Class (Mr Donhou)

Just turn up on the day to join a workshop. All slides used in the workshops will be put on the website afterwards.



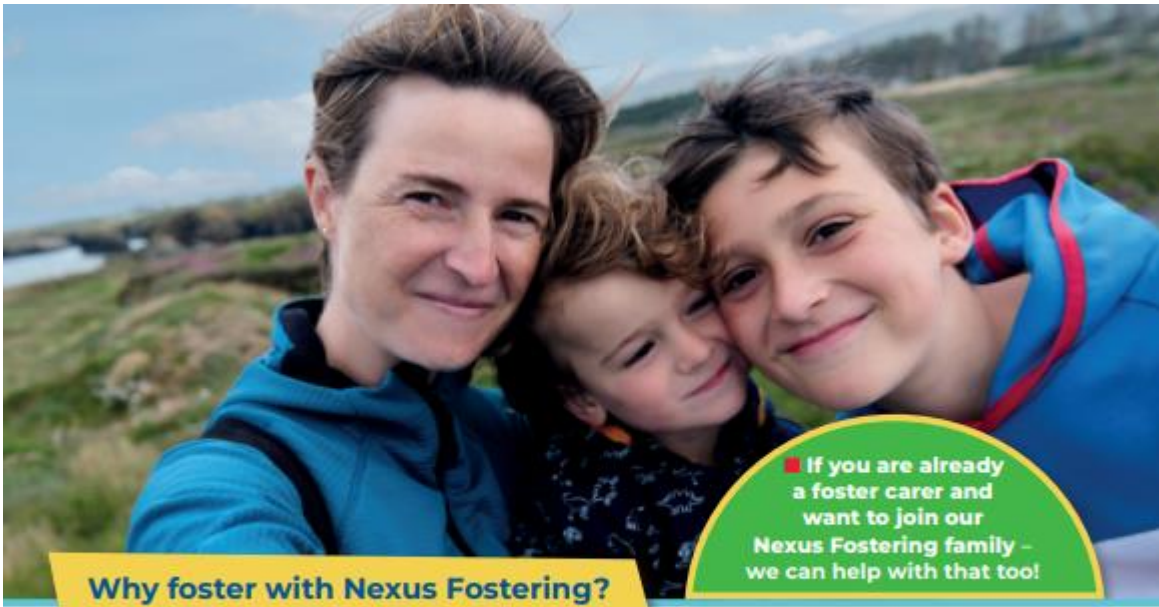
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**If you are already a foster carer and want to join our Nexus Fostering family - we can help with that too!**

**Why foster with Nexus Fostering?**



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We offer a competitive weekly allowance and benefits packages



Regular carer support groups, day trips and activities for all the family



Careful and considered matching process led by our dedicated placements team, leading to successful outcomes



Bespoke support packages for our therapeutic-led services and tailor made outreach support for children



You'll never stop learning! We offer extensive initial training and continually invest in your development

*Fostering a child can be a rewarding and fulfilling experience for anyone with a passion for helping others.*

**If you think you could make a difference to a young person's life, get in touch today for an informal chat about what's involved.**  
 Tel: **01452 491 980**



or visit us online at:  
[www.nexusfostering.co.uk/Gloucester](http://www.nexusfostering.co.uk/Gloucester)

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Venue:  
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Roade,  
NN7 2LP



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## Discover Squad Mondays 5 - 6pm

At Peter Jeffrey Badminton Academy, our mission is to inspire and nurture young athletes by providing a supportive, inclusive, and fun environment where they can develop their badminton skills, build confidence, and grow both on and off the court. Join our Discover Squad today, aimed at Beginners of all school ages.

Our Discover Squad sessions run 44 weeks a year, with a 2-week break over Christmas and a 6-week break during the summer holidays. The cost is spread across 12 months, with a monthly fee of £50, making it as affordable as possible for your child to enjoy badminton and develop their skills all year round!

Register Now!

<https://forms.gle/L7pbZi484PFUwTf79>

Head Coach

Peter Jeffrey

Former GB and France Head Coach

3 x Olympic Coach

Former England International Player

Level 3 Badminton Coach



Coach

Zach Sturgess

Junior International

England Junior Pathway Member

U17 National Silver Medalist

Level 1 Badminton Coach

Information:

[PJBA.academy@outlook.com](mailto:PJBA.academy@outlook.com)

[www.peterjeffreypoaching.com/pjba](http://www.peterjeffreypoaching.com/pjba)

## Do you want a play space in Oxford city centre?



We love Oxford but the city centre is tough with kids.

**OxPlay** is a campaign asking Oxford City and County Councils to make Oxford city centre more **family friendly**.



It will increase support for **local businesses**

Sign, share and remind <https://chng.it/g59mFjXRdG>



# THE | OXFORD & CAMBRIDGE SINGING SCHOOL

*The Oxford and Cambridge Singing School* is for boys and girls aged 7-13 who love to sing. The Singing School was established to give children the opportunity to experience great classical music with world class coaches in a relaxed and fun environment and to develop their confidence and ability in singing and performing.

Pupils will learn some beautiful music and at the same time gain a background in vocal technique, music theory and history. Families are most welcome to come and listen to an informal concert at the end of each day.

For more information and to book, please see  
[www.oxbridgesingschool.com](http://www.oxbridgesingschool.com)



Sat 21 & Mon 23 December 2024  
Oxford

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**LOCATIONS**

**LONGWICK - LONGWICK VILLAGE HALL PLATINUM ROOM**

**OXFORD - COWLEY WORKERS SOCIAL CLUB**