

Contingency Plan for Covid -19

This plan has been put in place in the event of Windmill Primary School having an outbreak of Covid-19 cases. An outbreak will be identified by an increase of cases which meets these thresholds.

For most education and childcare settings, whichever of these thresholds is reached first:

- 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

The contingency plan is based on this guidance from the DFE

<https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings>

In the event of an outbreak this contingency plan will be implemented with the aim of minimising the risk of further virus transmission. This decision will be based on a risk assessment carried out by the headteacher and senior leaders responsible for health and safety. High quality face to face education is the highest priority.

Further advice may also be accessed from

DFE- helpline - (0800 046 8687, option 1)

Public Health - Oxfordshire

Track and Trace in the Workplace

https://www.gov.uk/guidance/nhs-test-and-trace-workplace-guidance?utm_medium=email&utm_campaign=govuk-notifications&utm_source=09bc689c-73ca-4445-94fe-4f79828ed4e2&utm_content=daily

Contingency Plan

Control Measure	Actions	Responsible
To review the testing, hygiene and ventilation measures that the school has,	<ul style="list-style-type: none"> ● One off enhanced cleaning cycle ● Enhanced ventilation without impacting on thermal comfort ● Increase hand washing regime across the school. 	CS Class teachers
To reduce the risk of further virus transmission	<ul style="list-style-type: none"> ● Staff to wear masks in shared areas ● Create class bubbles - this may be just one affected class or it may be across the school. ● Limit mixing between classes by reintroducing identified play spaces. ● Increase LF Testing for staff. ● Limit visitors to school:- ● No open days ● All meetings within parents to be virtual. ● Only essential “professionals” to be allowed on site. ● No live performances. ● No face to face assemblies. ● Reintroduce year group bubbles for musical tuition lessons. ● Stop singing assemblies in the hall ● Suspend after school clubs that operate inside the building ● Suspend clubs that take place out of doors in a more extreme outbreak. ● Cancel school trips. 	LK / AH / CS
To ensure that the quality of education for all children is	Remote learning will be implemented ❖ Tapsetsy	Year group leaders

ensured if a child is self isolating / attendance temporarily suspended.	<ul style="list-style-type: none"> ❖ Seesaw ❖ Google Classroom 	
To work closely with Track and Trace in the event of the number of staff infected reaches the threshold,	<ul style="list-style-type: none"> ● Provide the 8-digit NHS Test and Trace Account ID (sometimes referred to as a CTAS number) of the person who tested positive, alongside the names of co-workers identified as close contacts. This will ensure that all workplace contacts are registered with NHS Test and Trace and can receive the necessary public health advice, including the support available to help people to self-isolate. 	LK / AH
Ensuring the safety of staff who are vulnerable	<ul style="list-style-type: none"> ● Reintroduce “shielding” should the national government recommend it. 	LK
Temporary whole or partial school closure	<p>This would be a last resort and one recommended by DFE or Public Health/ HPT</p> <ul style="list-style-type: none"> ● Implement remote learning ● Pupils who are vulnerable . have key worker parents attend school in key worker bubbles. 	LK / AH
Maintaining safeguarding arrangements	<ul style="list-style-type: none"> ● Ensure that all responsibilities for safeguarding pupils are in place. ● Ensure that there is always a trained DSL on site at all times when pupils are on site. ● Make sure that all pupils who are vulnerable receive their free school meal entitlement. 	LK

In the event of this contingency plan, or any part of it, being implemented the actions to be taken will be communicated to the school community (staff,parents, carers and children), via email - Mail Chimp, Outlook 365, the School App, Facebook and Twitter within 12 hours.

The risk assessment will also be updated in light of the contingency plan being implemented.

Signed -  Headteacher

Date - 6 September 2021

Signed - _____ Chair of Governors

Date