

# School Cleaner

## Cleaner

Currently £10.60 per hour

Windmill Primary School are seeking a cleaner to work 2 hours per day, Monday to Friday, between the hours of 5am and 9.00am. This is an all year round contract, or term time only plus 3 weeks.

## Purpose of Post:

To ensure the designated areas of the school premises are kept in a clean and hygienic condition. The postholder will normally work as part of a team and will be under the direction of the School Business Manager and the School Caretaker.

## Key Tasks:

- \* Cleaning, washing and sweeping.
- \* Emptying of litter bins.
- \* Polishing and dusting where appropriate.
- \* Using powered equipment (e.g. vacuum cleaners, polishers) where appropriate.
- \* To undertake such other duties as may reasonably be requested by the School Caretaker.
- \* Any other duties which reasonably fall within the purview of the post, which may be allocated by the School Business Manager after consultation with the post holder.

## Note:

- \* The designated areas may include toilets and first aid rooms
- \* Duties will vary between term and school closure periods

To act with discretion, never discussing children or staff outside school but referring people to the teaching staff, School Business Manager or Headteacher as appropriate.

To be aware of and comply with policies and procedures relating to behaviour, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

All duties must be carried out within the codes of practice of the School Health and Safety Policy.

## Application Procedure

Please use the Oxfordshire County Council Support Application form to apply for this post and email it to the school office at [office.2527@windmill.oxon.sch.uk](mailto:office.2527@windmill.oxon.sch.uk).

References are taken up for all school positions so please ensure your referees are aware and that all contact information on the application form is correct.